

**Rowe School Committee**  
**Meeting Minutes**  
**August 10, 2004**

**1. Call To Order:**

Chairman Margaret Rice called the meeting to order at 6:35PM.  
Superintendent Alan Genovese, Lisa Danek-Burke, Margaret Rice, Margaret Woodside, Principal Bob Clancy, and Laurie Laffond were present.

**2. Audience of Citizens:**

A. Laurie Laffond

**3. Approval of Minutes:**

A motion was made by Margaret Woodside and seconded by Lisa Danek-Burke to accept the minutes for June 10, 2004 with corrections made.  
Unanimous yes vote.

**4. Correspondence:**

- A. Letter from Commissioner David Driscoll. Re: Tuition for Rowe students to Mohawk. (See Appendix A).
- B. Letter to HP Hood Re: Awarding HP Hood LLC milk and dairy products for 2004-2005(See Appendix B). A motion was made by Lisa Danek-Burke and seconded by Margaret Woodside to accept HP Hood bid as the choice provider for the milk and dairy products for the 2004-2005 school year.  
Unanimous yes vote.
- C. Letter sent to the Board of Selectman from Bob Clancy. Re: Attendance Officer (See Appendix C).

**5. Unfinished Business:**

- A. Marty Rice Memorial still being discussed.

**Action Items:**

- A. A motion was made by Lisa Danek-Burke and seconded by Margaret Woodside to appoint West County Physicians to provide services to the Rowe Elementary School for the 2004-2005 school year as specified in the June 24, 2004 letter. (See Appendix D) Unanimous yes vote.
- B. A motion was made by Lisa Danek-Burke and seconded by Margaret Woodside to approve the request for the school field trip to Washington DC for the week of May 23<sup>rd</sup>, 2005 subject to current events or the possibility of future cancellations by the discretion of the school committee. Unanimous yes vote.
- C. School Choice Expenditures was discussed. Will be put on the Agenda for approval at the next meeting. (See Appendix E)
- D. A motion was made by Margaret Woodside and seconded by Lisa Danek-Burke to declare the mower purchased in the early 1980's to be surplus property and put out to bid. To be paid with a certified check and removal within 5-10 days after purchase. Unanimous yes vote.

**6. Report of the Chair:**

- A. Maggie reported on the rumor of the Rowe School closing. Reported the school has the total support of the Selectmen as stated at the last Selectmen's meeting.

**7. Report of the Superintendent:**

- A. Terry Lapachinski has been hired as the new Executive Assistant.
- B. Title I Grant Data (See Appendix F)
- C. The High School Librarian position is still open and they hope to have it filled soon.
- D. The High School Textbook purchase will be made at Mohawk and then they will send us the invoice to reimburse them.
- E. Rowe School Committee Public Comment Policy and Response to Media Policy. Will be put on Agenda to be voted on at the September meeting. (See Appendix G)
- F. Rowe School Committee Directory (See Appendix H)
- G. Rowe will be in the Tier II evaluation in the spring.

**8. Report of the Business Administrator:**

- A. David was not in attendance.

**9. Report of the Principal:**

- A. A motion was made by Margaret Woodside and seconded by Lisa Danek-Burke for the school committee to request that the town raise and appropriate \$40,000.00 for a new well. Unanimous yes vote.
- B. Need a request to have Ed May come and present his plans to the school committee about the new generator.
- C. Update on the NEAS&C self-study. They will be visiting Oct. 18<sup>th</sup> until the 20<sup>th</sup>.

**10. Report of the PTP:**

- A. The PTP annual welcome back picnic has been changed to Monday, August 23<sup>rd</sup>, at 5:00PM.

**11. Report of the Ed Council:**

- A. The next LEC meeting is scheduled for Tuesday, September 14<sup>th</sup>, at 3:30PM.

**12. Report of the Teachers:**

- A. None

**13. Subcommittee Reports:**

- A. Policy Committee – None
- B. Transportation Subcommittee – None
- C. Negotiations Subcommittee - None

**14. New Business:**

- A. Hold on consent (draft) order for the generator.

**15. Report of the Mohawk Representative:**

- A. None

**16. Any Other Business:**

**Handouts:**

- A. State Ethics Commission. (See Appendix J)
- B. School Board Member's Pledge. (See Appendix K)
- C. OML Guidelines on use of E-Mail (See Appendix L)
- D. Open Meeting Law Guideline. (See Appendix M)
- E. School Committees and Teamwork. (See Appendix N)
- F. Master Committee Calendar. (See Appendix O)

**19. Executive Session:**

- A. None

**20. Adjournment:**

- A. A motion was made by Lisa Danek-Burke and seconded by Margaret Woodside to adjourn the meeting at 8:20PM. Unanimous yes vote.

Respectfully submitted,  
Laurie Laffond

Approved:

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Margaret Rice, Chairman

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Margaret Woodside

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Lisa Danek-Burke